MVP Scoping Worksheet | 1 of 3

Nichecraft | Choose one buyer workflow

How to use: Use one copy for one workflow. Base it on a recent buyer example; keep adjacent jobs out.

Niche: _____

Buyer role: _____

Trigger: What event starts this job?

_____
_____
_____
_____

Today: What does the buyer do now, step by step?

_____
_____
_____
_____
_____

Friction: Where do time, cost, risk, or delay show up?

_____
_____
_____
_____

Finish: What observable result means this job is done?

_____
_____
_____
_____
_____

Job sentence: When [trigger], [role] needs to [job] so [outcome].

_____
_____
_____

MVP Scoping Worksheet | 2 of 3

Nichecraft | Separate must-haves from later work

Scope rule: A step is a must-have only when removing it stops the chosen person completing this job or makes the result unusable.

Chosen job: In one sentence, what should the first version help someone finish?

_____
_____

Must-have: List only the steps the first version needs for that job.

_____
_____
_____
_____
_____

Can wait: List adjacent jobs, extra roles, edge cases, and polish that can wait.

_____
_____
_____
_____
_____

Stopping rule: The first version is useful when...

_____
_____
_____

It does not yet...

_____
_____
_____

Boundary check:
[ ] One person can finish the chosen job
[ ] The result can be checked
[ ] No second workflow slipped into the scope

If a requested feature does not protect the chosen job, park it for later.

MVP Scoping Worksheet | 3 of 3

Nichecraft | Record the manual workaround

Gap: Which step will remain manual during the first version?

_____
_____
_____

Owner: Who does it, and what action do they take?

_____
_____
_____

Handoff: What does the buyer provide, receive, and when?

_____
_____
_____
_____

Disclosure: How will you explain the manual step and expected timing?

_____
_____
_____

Boundary: What information, approval, or exception needs extra care?

_____
_____
_____

Review signal: What repeated delay, rework, or buyer feedback would justify revisiting this step?

_____
_____
_____

Next review: Date: _____

[ ] Keep manual
[ ] Revisit the scope

A manual step is a learning aid, not a promise that it is already automated.